

CHIA YEN GAN

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PROFILE

Knowledge seeker with a wealth of transferable skills gained in multiple sectors; start-ups, tech industry, service and education. Possesses strong interpersonal and communication skills developed through community building, various projects and relationship management career. Self-motivated and solution oriented.

PROFESSIONAL EXPERIENCE

EGGXCITE CAFE CO-FOUNDER AND DIRECTOR

Malacca, Malaysia
Mar 2019 - Present

Conceptualised and directed the establishment of a restaurant-cafe from ideation to implementation. Roles include but are not limited to purchasing, hiring, marketing, design and day-to-day management.

- Started a business from ground up, making all executive decisions
- Created and implemented procedures to ensure quality staff training for training and sustainability.
- Manage social media accounts and created engaging and relevant content to increase visibility and reach

LASALLE COLLEGE OF THE ARTS DONOR & ALUMNI RELATIONS EXECUTIVE

Singapore
Mar 2017 – Feb 2019

Provides stewardship and fosters relationships among various constituencies to increase alumni engagement and financial support.

- Structured and streamlined tracking, disbursement and reporting of funds
- Facilitated all alumni related grants, awards, nominations and prizes
- Created proposals to support fundraising efforts of more than USD\$1million

REVASIA BERHAD TECHNICAL PROJECT MANAGER

Kuala Lumpur, Malaysia
Sept 2016 – Feb 2017

Oversaw, managed and collaborated with technical team and product owners within Revasia, Malaysia's leading digital news and social content company with 9 brands and 5 million monthly users.

(Update: Revasia was acquired by Media Prima for USD\$24million 12 June 2018)

- Oversaw acquisition of new brands and developed project plans from initial development through implementation
- Used SCRUM agile framework to communicate proactively and problem-solve within the engineering team

EDUCATION

PENNSYLVANIA STATE UNIVERSITY BACHELOR OF SCIENCE IN ECONOMICS

Concentration: International, Development & Transition Economics

Pennsylvania, USA
2013-2015

BACHELOR OF ARTS IN VISUAL ARTS

Concentration: Sculpture

SKILLS

Languages

English – Fluent
Mandarin Chinese – Mother Tongue
Malay Language – Proficient
German - Basic (Level A2)

Technical

Adobe Indesign, Photoshop
Microsoft Office
Wood and metal working
Project management

PROJECTS

2016 **STARTUP WEEKEND MELAKA**

Co-organized Start-up Weekend Melaka; an initiative supported by TechStars Asia and the Malaysian Global Innovation & Creativity Centre (MAGIC).

2016 **KRATE**

Co-founded a community hub in Melaka for creatives, building a community of artists and art lovers from various fields such as performance, design, fine arts and craft making.

2015 **HUMP DAY GALLERY**

Founded an entirely student run gallery - Hump Day Gallery, in Pennsylvania State University's Visual Arts Building. Curated and organised student and faculty exhibitions.

VOLUNTEER WORK

2018 **TEDxJONKERSTREET**

Co-curate and host Malacca's first TEDx event which will be held completely in Mandarin Chinese.

2018 **OPEN PROMISES**

Social media manager of Open Promises, a non-profit, non-partisan organisation that tracks promises made by local politicians to the public.

2014 **TEDxPSU**

Interviewed, selected and liaised with conference speakers for TEDxPSU 2013 and 2014.

2013 **ROTARY CLUB MELAKA- CAMBODIA**

Served as Community Service Director and spent three weeks volunteering in Cambodia constructing public restrooms in rural villages.

2012 **AISEC-CHINA**

Worked with multinational individuals planning lessons and teaching English in local Chinese high schools to students ranged from aged 16 to 18.

OTHER EDUCATION

2017 **CONTEMPORARY SOUTH EAST ASIAN ART HISTORY**

Completed a LASALLE College short course programme designed for continuous learning.

2015 **SACI COLLEGE OF ARTS AND DESIGN, ITALY**

Studied abroad in Florence on a partial scholarship during the summer.

2011 **AFS-KENNEDY LUGAR YOUTH EXCHANGE AND STUDY**

Awarded Kennedy Lugar Scholarship by the U.S State Department for a fully sponsored cultural exchange programme to Charlotte, North Carolina.